

# Hooe Parish Council

## Village Hall Project Committee Agenda

Telephone: 07548 528754  
Email: clerk@hooe-pc.gov.uk  
Website: www.hooe-pc.gov.uk  
Date: 1st May 2024

1 Thorne Farm Cottages  
Ninfield Road  
Bexhill on Sea  
East Sussex  
TN39 5JP

I hereby give notice that all Councillors are summoned to attend a Village Hall Project Committee meeting on 8<sup>th</sup> May 2024 at 7pm at the village hall when it is proposed to transact the business stated below.

Signed: **J. Warrener – Clerk (Proper Officer/RFO) to Hooe Parish Council**

### Business To Be Transacted

1. **To receive apologies and reasons for absence** in accordance with the Local Government Act 1972 S85 (1)
2. **Disclosure of Interests**  
Interests in accordance with the Localism Act 2011 and the Parish Council code of conduct.  
To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests or dispensation as a result. Any changes to register of interests should be notified to the clerk.
3. **Minutes of the Previous Meetings** to be agreed and signed as a true record.  
To approve and sign the minutes of the Village Hall Project Committee meeting held on 11<sup>th</sup> March 2024 as a true record.

### Matters For Consideration and Resolution

4. To open the envelopes received for the Village Hall Community Consultation, to record the number of votes received and agree any action required.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.